

**CITY OF HUNTINGTON BEACH
CITY TREASURER - BUSINESS LICENSE
TRANSIENT OCCUPANCY TAX
EXEMPTION CERTIFICATE FOR GOVERNMENTAL AGENCIES**

Date: _____

Name of Hotel/Motel: Hyatt Regency Huntington Beach Resort and Spa

Address: 21500 Pacific Coast Highway, Huntington Beach, California, 92648

I declare under penalty of perjury that I, the undersigned, am a representative of the government agency indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been, or will be, paid for by such governmental agency; and that such charges are incurred in the performance of my official duties as a representative of such governmental agency.

Dates of Occupancy: From _____, 2006 to _____, 2006

Rate per day: \$ _____ Total exempt rent claimed: \$ _____

(Signature of Representative)

(Governmental Agency)

Base station or location of Home Office: _____

Note: Operators of hotels, motels, etc., should not accept this certificate unless the person presenting it shows satisfactory credentials. A separate exemption certificate is required for each occupancy and for each representative.

EXEMPTIONS:

- (a) Any person as to whom, or any occupancy as to which it is beyond the power of the city to impose the tax herein provided;
- (b) Any federal or state of California officer or employee when on official business;
- (c) Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.

RETAIN THIS CERTIFICATE AND ALL TAX RECORDS FOR A PERIOD OF THREE (3) YEARS. FAILURE TO KEEP AND PRESERVE ALL TRANSIENT OCCUPANCY TAX RECORDS WILL DISQUALIFY ANY TAX EXEMPTION CLAIMS. TO RECEIVE CREDIT FOR EXEMPTION, FORM MUST BE COMPLETED IN ITS ENTIRETY.